



Come Grow with Us!

Service Manager
Chesaning, Michigan

HJV Equipment is a growing agricultural equipment distributor in business for over thirty years. Our vision is twofold and integrated: to become the premier specialized agricultural equipment distributor in the world, and to successfully train and develop our employees; enhancing their lives by providing them a rewarding and challenging work environment. HJV provides opportunities for exciting careers in a fast paced, technologically advanced industry with an industry leader. We are looking for talented individuals to join our team.

Reporting to the General Manager, the Service Manager is responsible for managing and grow the service department in an efficient and safe manner. The position is also responsible for providing hands-on technical support to customers in the maintenance and repair of equipment.

Job Description:

- Responsible to direct the daily activities of the Service Department, dispatching service technicians in alignment with customer needs and priorities. Manages service calls, prioritizing work schedules, quoting jobs. Ensure up-keep of service vehicles, and cycle counts of parts and special tools. Oversees time tickets, work orders and required paperwork, to ensure completion on time and accurately.
- Works closely with our Sales and Parts teams on equipment and parts activities
- Responsible for warranty administration for all brands represented by the branch
- Responsible for building maintenance for the store, ensuring the cleanliness of the dealership yard, building and shop areas
- Ensures Health & Safety policies and programs are adhered to in a safe manner at all times

Requirements:

Agricultural experience/knowledge - strong understanding of agricultural equipment
Strong leadership and interpersonal skills
Strong customer service skills
Excellent hydraulics, mechanics, electronics aptitude
Financial acumen (experience managing budgets is a strong asset)
Solid computer skills - strong understanding of business systems, Microsoft Outlook

HJV Equipment offers a competitive benefit plan, Employee Assistance Program, service award program, generous employee referral program, tuition assistance program, and a family oriented workplace with a commitment to employee development and long term career support.